



TEAS V Information Packet



**Columbus City Schools
Adult & Community Education
2323 Lexington Avenue
Columbus, Ohio 43211
Phone: 614-365-6000 ext. 234
www.cpsadulted.org**



CCS Mission Statement: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.

ACE Vision Statement: The Department of Adult and Community Education will provide the quality education that all students need for successful living in the 21st century.

Additional copies of these forms are available at www.cpsadulted.org or in our Customer Services office at 2323 Lexington Avenue in Columbus, OH. 43211 Phone # 614.365.6000.

The Columbus City Schools' Department of Adult & Community Education is accredited by the North Central Association Commission on Accreditation and School Improvement (NCA CASI). The Practical Nursing Program is approved by the Ohio Board of Nursing and Ohio Board of Regents. ACE is a University System of Ohio provider.

For information on our student performance in the classroom, drug/alcohol abuse prevention, campus crime statistics, student records security precautions, and Family Educational Rights & Privacy Act (FERPA), please visit our web site at www.cpsadulted.org

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Test of Essential Academic Skills (TEAS V)

The TEAS V measures academic skills in the subject areas of Reading Comprehension, Mathematics, Science, and English Language Usage. A study manual and practice tests are available for purchase online. For more information, visit www.atitesting.com or call 1.800.667.7531.

The test may be waived for students who have successfully completed college level coursework, passed other college entrance exams, or are transferring from another Nursing Program. All TEAS scores are valid for the Practical Nursing (PN) Program for up to two years.

TEAS V Registration

To take the TEAS V through the Columbus School of Practical Nursing, candidates must register in advance by following these steps:

1. Visit www.atitesting.com and click on *Create New Account*. Follow the screen prompts to establish a user account. In the **Institution** section, scroll down to select *Columbus City Schools*. Leave the other two spaces in that section blank. Click on **Register** at the bottom of the screen after all of the other questions have been answered. A successful registration will generate an account number starting with a capital "A". Print out the account number, which will be needed later.

Note: Candidates taking the test more than once will use the same ATI account number for each registration.

2. Complete the TEAS V Registration Form (part of this packet).
3. Mail or hand deliver the completed TEAS V Registration Form along with a \$55.00 check or money order payable to Columbus City Schools. Send it to the Customer Services office. **This fee is non-refundable and non-transferable.**

TEAS V Schedule

An up-to-date schedule of test sessions can be found on our website or by calling our Customer Services office at 614.365.6000 x234. Seating is limited, so it is important to register early. While the TEAS V may be taken multiple times, testers can only take the TEAS V two times without attending our Open Access Lab. See TEAS V Attempt Policy in this packet.

The TEAS V takes approximately 4 hours to complete all portions (subtests). Testers who finish early are not permitted to leave the test area until the proctor officially ends a subtest. Individual portions (subtests) cannot be administered at a separate time.

TEAS V Scoring and Evaluation

All TEAS V results are scored by Assessment Technologies Institute, LLC (ATI), developer of the test materials. The results are returned to ACE Customer Services for evaluation.

Different schools use different methods to evaluate test scores for the purpose of academic prescreening. The Columbus School of Practical Nursing, in consultation with ATI, has chosen to use the following minimum scores on each TEAS V subtest (Reading Comprehension = 59%, Mathematics = 55%, and English Language Usage = 50%) as its primary evaluation method in determining an applicant's academic readiness (admission).

TEAS V Notification

Following our evaluation of TEAS V scores, Customer Services will notify all testers in writing of their status, usually within three weeks of the test date. For additional information, contact our Customer Services office.

TEAS V Attempt Policy

Applicants who have not passed all three (3) portions (subtest) of the TEAS V after the first (1st) attempt **MUST** wait 30 days before re-testing. Applicants are only required to re-take the portion(s) of the test that they have not passed. The cost of re-taking a portion of the test is the same as taking the entire test.

Applicants who have taken and not passed all portions of the TEAS V after two (2) or more times must complete the following requirements before they are allowed to re-take the TEAS V.

- A. Attend at least 12 hours of academic tutoring offered free of charge through the Open Access Tutoring service. This service is offered to help applicants improve Reading, Math, and Language skills.
- B. At the beginning of tutoring, the applicant will take the TABE (Test for Adult Basic Education) which determines current Reading, Math, and Language levels and identifies areas of academic deficiency. After the tutoring is completed, the applicant will take another TABE to determine whether academic improvement in the areas of academic concern has been achieved. Academic improvement is defined as achieving scores in Reading, Math, and/or Language which are acceptable on the TEAS V.
- C. For additional proof of academic improvement, the applicant must visit the official TEAS website (www.atitesting.com) and take the TEAS V Online Practice Assessment and provide a copy of the practice assessment score results to the Open Access tutor.
- D. When the applicant has achieved acceptable test scores on the TABE and TEAS V Online Practice Assessment in all three academic areas, the Open Access tutor will grant permission for the student to re-take the TEAS V.

TEAS V Components

Reading:

Types of Reading Comprehension Questions pertaining to paragraphs or passages:

1. Questions about what the passage is about or its main *idea*.
2. Questions about specific facts or details.
3. Questions about the author's purpose for writing.
4. Questions which require the reader to draw conclusions from stated or implied information.
5. Questions about the author's attitude about the subject matter.
6. Meaning of specific words in a passage.
7. How the author organizes the paragraph or passage.
8. Interpretation of charts, maps, diagrams, and graphs.

Math:

- | | |
|---------------------------|--------------------------|
| 1. Whole Numbers | 5. Ratio and Proportion |
| 2. Word Problems | 6. Metric Conversions |
| 3. Fractions and Decimals | 7. Algebraic Application |
| 4. Percentages | 8. Data Interpretation |

English:

1. Punctuation: Periods, Commas, Semi-colons, Apostrophes, Run-On Sentences, Quotation Marks
2. Grammar: Capitalization, Comma Use, Spelling, Verbs, Subject-Verb Agreement, Pronouns
3. Sentence Structure: Types of Sentences, Sentence Fragments, Subject-Verb Agreement
4. Contextual Words: Vocabulary, Words in Context
5. Spelling: Pronunciation and Syllables, Homonyms, Capitalization Rules, Frequently Confused Words



Adult & Community Education Columbus City Schools School of Practical Nursing

Test of Essential Academic Skills (TEAS) V Registration

Please complete this form thoroughly and **print legibly**. Forms with omissions will not be processed. When mailing this form, please send 7 business days before the test. A copy of the registration form will be returned to you or may be picked up at our Customer Services office. Registration will be closed the day of the test. For a list of available test dates, visit us online www.cpsadulted.org or call 614.365.6000 extension 234.

Today's Date: _____	Test Date First Choice	_____ Test Time _____
A second choice is required for mail-in registrations. We will assign you to your second choice ONLY if your first choice is unavailable at the time your registration is processed.	Test Date Second Choice	_____ Test Time _____

Last Name _____	First Name _____	MI _____
Street _____	City/State _____	Zip _____
Phone () - _____	Cell Phone () - _____	
E-mail _____	ATI ID Number _____	
	To establish your ATI ID visit www.atitesting.com and click on create new account.	
SSN XXX-XX- _____	Only last 4 digits	

Have you previously taken the TEAS V ?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
If YES above, provide your last test date.			If YES, how many times ?	

3 THINGS TEST TAKERS NEED TO DO

1. **Return this form** with a check or money order for \$55 (payable to Columbus City Schools) to Adult and Community Education, Attn: Customer Services, 2323 Lexington Avenue, Columbus, OH 43211. The test fee is non-refundable and non-transferable.
2. **Bring a copy** of this registration form and photo ID to the test.
Testers will not be admitted to the test area without these documents.
3. **Testers must arrive 30 minutes** early before the test. Late arrivals will not be admitted to the test area.

I acknowledge that I have read this form and know my test date and time. I also acknowledge that I must arrive 30 minutes early before the test time and must present a photo ID and copy of the registration form (which includes the ATI ID number) to be admitted into the testing area.

Signature	Date	
Office use only		
Amount Paid	Date Processed	Receipt #
		Staff

Note: If Columbus City Schools cancels school on the day of the test, it will be rescheduled.